



Residential Application Form

For your application to be processed you must answer all questions (Including the reverse side)

A. AGENT DETAILS				
Brisbane Property Market Pty Ltd				
Office:	9b/160 Lytton Rd Morningside QLD 4170			
Phone:	1300 733 123			
Fax:	1300 850 433			
Email:	rentals@brpm.com.au			
Web:	brisbanepropertymarket.com			
B. PROPERTY DETAILS				
1. What is the address of the property you would like to rent?				
<input type="text"/>				
<input type="text"/>				
Postcode				
Property Rental	Bond amount			
\$ <input type="text"/> /week	\$ <input type="text"/>			
2. Lease commencement date?				
<input type="text"/> Day	<input type="text"/> Month <input type="text"/> Year			
3. Lease term?				
<input type="text"/> Years	<input type="text"/> Months			
4. How many people will occupy the property?				
<input type="text"/> Adults	<input type="text"/> Children <input type="text"/> Ages			
C. PERSONAL DETAILS				
5. Please give us your details (note that each adult must complete an application and provide 100 points of ID)				
Mr <input type="checkbox"/>	Ms <input type="checkbox"/>	Miss <input type="checkbox"/>	Mrs <input type="checkbox"/>	Other <input type="checkbox"/>
Surname		Given Name/s		
<input type="text"/>		<input type="text"/>		
Date of Birth		Driver's licence number		
<input type="text"/>		<input type="text"/>		
Driver's licence expiry date		Driver's licence state		
<input type="text"/>		<input type="text"/>		
Passport no.		Passport country		
<input type="text"/>		<input type="text"/>		
Pension no. (if applicable)		Pension type (if applicable)		
<input type="text"/>		<input type="text"/>		
6. Please provide your contact details				
Home phone no.		Mobile phone no.		
<input type="text"/>		<input type="text"/>		
Work phone no.		Fax no.		
<input type="text"/>		<input type="text"/>		
Email address				
<input type="text"/>				
7. What is your current address?				
<input type="text"/>				
Postcode				

D. UTILITY CONNECTIONS	
 <i>a really smart move</i>	
MyConnect will call you to arrange FREE connection of your required utilities	
	
<input checked="" type="checkbox"/> Yes, Please Contact Me	<input type="checkbox"/> Interpreter service (tick if required)
Unless I have opted out of this section, I/we: Consent to the disclosure of information on this form to myconnect ABN 65 627 003 605 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.	
<input type="checkbox"/> OR Tick here to opt out	
☎ 1300 854 478 ✉ enquiry@myconnect.com.au 🌐 myconnect.com.au	
E. DECLARATION	
I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.	
I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.	
I authorise the Agent to obtain personal information from: (a) The owner or the Agent of my current or previous residence; (b) My personal referees and employer/s; (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history; I am aware that I may access my personal information by contacting - •NTD: 1300 563 826 •TICA: 1902 220 346 •TRA: (02) 9363 9244	
If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.	
I am aware that the Agent will use and disclose my personal information in order to: (a) communicate with the owner and select a tenant (b) prepare lease/tenancy documents (c) allow tradespeople or equivalent organisations to contact me (d) lodge/claim/transfer to/from a Bond Authority (e) refer to Tribunals/Courts & Statutory Authorities (where applicable) (f) refer to collection agents/lawyers (where applicable) (g) complete a credit check with Tenancy Databases	
I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.	
Signature	Date
<input type="text"/>	<input type="text"/>

F. APPLICANT HISTORY

8. How long have you lived at your current address?

 Years Months

9. Why are you leaving this address?

10. Landlord/Agent details of this property

Name of Landlord or Agent

Landlord/Agent Phone No / Email

Weekly Rent

 \$

11. What was your previous residential address?

12. How long did you live at this address?

 Years Months

13. Landlord/Agent details of this property

Name of Landlord or Agent

Landlord/Agent Phone No.

Weekly Rent

 \$
G. EMPLOYMENT HISTORY

14. Are you self employed?

 No - skip to Q16 Yes - (you MUST complete Q15 & supply your most recent BAS Statement)

15. Self employment details

Your ABN

Accountant Name

Accountant Phone no.

Accountant Email

16. Please provide your employment details

What is your occupation?

What is the nature of your employment?
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. institution if student)

Employer's address

Contact name

Phone no.

Length of employment

Net Income

 Years Months

 \$

17. Please provide your previous employment details

Occupation?

Employer's name

Phone no.

Length of employment

Net Income

 Years Months

 \$
H. CONTACTS / REFERENCES

18. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

19. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

I. OTHER INFORMATION

20. Car Registration

21. Please provide details of any pets

Breed/type

Council registration / number

PLEASE NOTE

Initial payments must be made by BPAY to Rental Rewards within 24 hours after approval of application.

 A completed Rental Rewards Form has been submitted with application.

I acknowledge that my application is subject to the Landlord's approval and the availability of the premises on the due date. No action will be taken against the Landlord or Agent if the applicant is unsuccessful or upon acceptance should the premises not be ready for occupation on this date, for whatever reason. I accept that rental amounts are subject to change by providing the required notice.

DISCLAIMER

Email communication consent: (please tick)

 I consent to receiving electronic communications via email

I confirm the following: (please tick one of the following 2 options)

 During my inspection of this property I found it to be in relatively clean condition. OR

 I believe the following items should be attended to prior to my tenancy commencing. I acknowledge that these items are subject to the landlord's approval.

HOW DID YOU FIND OUT ABOUT THIS PROPERTY? Board The Internet Local Paper Counter List Other (specify)**PLEASE PROVIDE 100 POINTS OF IDENTIFICATION**You MUST include at least 1 form of Photo I.D AND Proof of Income

Driver's Licence / Passport 50

Proof of Age Card / Student ID Card 50

2 Recent Pay slips / Recent BAS Statement 30

Current Bank Statement 20

Copy of Mobile Phone Account 20

Copy of Medicare Card 20

Concession / Pension Card 10

Copy of Gas / Water / Electricity account 30 each



TICA Statement & Privacy Act Acknowledgement Form

As the TICA Group may collect personal information about you, the following information about the TICA Group is provided in accordance with the Australian Privacy Principles in the Privacy Act 1988.

TICA Data Solutions Pty Ltd (ABN 70 638 779 521) is a tenancy database that records tenants' personal information from its members including tenancy application enquiries and tenancy history. If a member chooses to run a check through the TICA System for risk management purposes, this may result in information being disclosed on your previous rental history; also, your current and future managing agent/landlord being advised of your applications.

TICA Assist Pty Ltd (ABN 28 137 488 503) is a database Agent that records information from Debt Collection Agencies, Mercantile Agents, Credit Providers, associated industries and related persons.

In accordance with the Australian Privacy Principles you are entitled to have access to any personal information that we may hold on any of our databases. To obtain your information from the TICA Group proof of identity will be required and can be made by any of the following ways

Mail: TICA Public Inquiries PO BOX 120, CONCORD NSW 2137 a fee of \$19.80

Online: My TICA File provides instant access via the internet for 12 months a \$55.00 subscription fee applies.
All pricing includes GST.

Primary Purpose

The TICA Group collects information from its members and provides such information to other members as a risk management system for the purpose of assessing a tenancy application. The TICA Group does not provide any information that it collects to any other individual or organisation other than its own group of companies for any other purpose other than assessing a tenancy application or risk management system or locating system other than government departments and or agencies allowed by law to obtain information from the TICA Group.

The personal information that the TICA Group may hold is as follows

Name, date of birth, driver's license number, proof of age card number and or passport number (except Australian), photographic proof, email address, occupation, employer (including address and phone), self employment details (including business name and ACN/ABN/ARBN), telephone number (including mobile) and address at time of making a tenancy application, comments made by a TICA member in relation to your tenancy, which members you rented through and which members you applied to and which members are seeking you.

Further Information about TICA

Full details about TICA's Privacy Policies and its deletion timeframe policies can be found on TICA's website at www.tica.com.au under Tenant Information and Privacy.

If the applicant/s personal information is not provided to The TICA Group the member may not proceed with assessing the application and the applicant/s may not be provided with the rental property.

Privacy Act Acknowledgement Form for Tenant Applicants & Approved Occupants

This form provides information about how we the below named agent handle your personal information, as required by the Australian Privacy Principles in the Privacy Act 1988 and seeks your consent to disclosures to the TICA Group of companies (TICA) in specified circumstances. If you do not consent to the disclosure of your personal information to TICA we cannot process your application.

Agency Name: Brisbane Property Market Pty Ltd

(Herein referred to as the "Agent")

Tenant Current Address: _____

Phone: _____ Fax: _____

Email: _____

As a professional asset manager, the Agent collects personal information about you. The information collected can be accessed by you by contacting our office on the above numbers or addresses.

Primary Purpose

Before a tenancy is accepted the Agent collects your personal information for the primary purpose of assessing the risk to our clients in providing you with a property you have requested to rent and if considered acceptable provide you with a tenancy for the property.

In order to assess your application, the Agent may disclose your personal information to all or any of the following:

- The Lessor / Owners for approval or rejection of your application
- TICA Data Solutions Pty Ltd and TICA Assist Pty Ltd to record details of your application for tenancy with the Agent and assess the risk to our clients and verify the details provided in your application.
- Referees to validate information supplied in your application
- Other Real Estate Agents or asset managers to assess the risk to our clients

The Agent may also consider any information that is disclosed to us by TICA relating to attempts by Debt Collection Agencies, Credit Providers and related person to contact or locate you.

Secondary Purpose

The Agent also has several secondary purposes for collecting your information. These purposes are related to your tenancy and as such, will only become applicable if your application for this property is successful.

During and after the tenancy the Agent may disclose your personal information to:

- Tradespeople to contact you for repairs and maintenance of the property;
- Tribunals or Courts having jurisdiction seeking orders or remedies;
- Debt Collection Agencies, Credit Providers and related persons to permit them to contact or locate you;
- TICA Data Solutions Pty Ltd to record details of your tenancy history;
- Lessors / Owners insurer in the event of an insurance claim;
- Future rental references to other asset managers / owners.

In the event of a successful tenancy application the applicant's personal information may be recorded in the Agent's TICA Virtual Manager System, which will allow the Agent to be advised of any future tenancy applications for the purpose of skip tracing. Information regarding our data deletion practices can be advised should you wish. The TICA Virtual Manager program will monitor your tenancy applications as part of our Risk Management procedures to protect our landlord's exposure. The monitoring of your tenancy applications is not a listing on the TICA Tenancy History database. This information is information that would be available to the Agent on a truthfully completed tenancy application form.

If you fail to provide your personal information and do not consent to the uses set out above the Agent cannot properly assess the risk to our client or carry out our duties as an asset manager. Consequently the Agent cannot provide you with the property you requested to rent.

Signed by the Applicant(s)

Name: _____ Signature: _____

Name: _____ Signature: _____

Date: _____